



Minutes of a meeting of the Health & Social Care **Integration Joint Board** held on Wednesday 30 October 2019 at 10.00am in the Council Chamber, Scottish Borders Council.

<b>Present:</b>	(v) Dr S Mather (Chair)	(v) Cllr J Greenwell
	(v) Mr M Dickson	(v) Cllr S Haslam
	(v) Cllr T Weatherston	(v) Mrs K Hamilton
	(v) Cllr E Thornton-Nicol	(v) Mr J McLaren
	Mr R McCulloch-Graham	Dr T Patterson
	Mr S Easingwood	Ms Linda Jackson
	Dr C Sharp	Dr K Buchan
	Mrs N Berry	Mr M Porteous
	Miss V Macpherson	Mrs J Smith
	Mr D Bell	

<b>In Attendance:</b>	Mr R Roberts	Mrs C Gillie
	Mr D Robertson	Ms S Bell
	Miss L Ramage	Mr M Leys
	Mr G Clinkscale	Mr M Curran
	Ms S Pratt	Ms Fiona Doig
	Ms Susan Elliott	

## 1. Apologies and Announcements

Apologies had been received from Cllr David Parker, Mrs Tracey Logan, Miss Iris Bishop and Mr Tris Taylor.

The Chair confirmed the meeting was quorate.

The Chair welcomed members of the public to the meeting.

## 2. Declarations of Interests

The Chair sought any verbal declarations of interest pertaining to items on the agenda.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted there were none.

## 3. Minutes of Previous Meeting

The minutes of the previous meeting of the Health & Social Care Integration Joint Board (IJB) held on 25 September 2019 were approved.

#### **4. Matters Arising**

Nothing was raised.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the action tracker.

#### **5. Winter Plan 2019/20**

Mr Gareth Clinkscale presented an overview of the Winter Plan for 2019/20 to be submitted to Scottish Government at the month end and advised members of the approach based on the previous year's success. The winter communications strategy was also mentioned, across the platforms of social media and Radio Borders, utilising our clinicians to spread awareness of the best public use of services over the winter period.

Cllr Shona Haslam asked for the high level plan in Appendix 1 to be amended to include an updated view of the progress with 3 different colours for 'work commenced', 'work ongoing' and 'work completed'.

Mrs Jenny Smith queried the lack of third sector involvement in the development of the plan, primarily from a community transport view. Mr Gareth Clinkscale and Mr Robert McCulloch-Graham acknowledged the need for a more joined up approached and committed to liaise with the Red Cross and other Third Sector reps regarding what discharge support could be provided from 1 January 2020.

Mr Malcolm Dickson praised the evidence of good work stretched out beyond winter and asked that the objectives on page 3 of the plan have reference to what/how each objective would be measured.

Mr John McLaren asked who the plan had been shared with and if there was a plan to share wider. Mr Gareth Clinkscale clarified that the plan has been shared with: NHS Borders Acute Services Board, Board Executive Team, Local Partnership Forum, SBC Corporate Management Team and Health & Social Care Leadership Team.

Mr John McLaren also advised that the staff wellbeing and morale element was lacking compared to previous years and that reduced sickness absence should not solely be used as an indicator. Mr Gareth Clinkscale advised that staff 'Wellbeing Wednesdays' will continue this coming year.

Dr Kevin Buchan advised that the engagement with primary care had been scant, despite various offers of initiatives to improve patient flow, and therefore the plan remained secondary care based. Mr Robert McCulloch-Graham accepted the lack of engagement with primary care colleagues and committed to increase involvement all year round.

Mrs Linda Jackson asked that reference patient and carer experience/data was included on page 3, as a measurement of objective delivery.

Mr John McLaren acknowledged the clear improvement in partnership working across Health & Social Care however further planning work is required to meet all engagement opportunities across social care, acute service and community services.

Dr Cliff Sharp supported the winter plan and asked that future conversations should be broadened to incorporate the difference between need and demand for services.

Mrs Karen Hamilton advised that Mr Tris Taylor had passed on queries for consideration, due to his absence from the meeting. Mr Rob McCulloch-Graham advised that officers will take forward the queries outwith the meeting.

Mrs Nicky Berry provided further context of the plan, where responsibility sat with herself and Mr Rob McCulloch-Graham, whereas Mr Gareth Clinkscale coordinated the plan development on behalf of the executive leads. Mrs Nicky Berry added that the membership of the Winter Planning Board could be revised to ensure robust early engagement.

Mr Gareth Clinkscale added that the Site & Capacity team within the BGH continue to meet twice a day, with additional weekend planning, to ensure the delivery of safe and effective care. Mr Rob McCulloch-Graham added that weekly meetings had also been set up to monitor delayed discharge performance.

The Chair thanked colleagues across the Health & Social Care Partnership for their contributions in producing the plan.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** approved the Joint Winter Plan 201/20.

## **6. Physical Disability Strategy**

Mr Murray Leys provided an overview of the strategy, which included ambitions for fairer opportunities to participate in community life in the Borders. Assurance of a full and engaged consultation process during the development of the strategy was provided. Mr Murray Leys thanked Mr Michael Curran for his work on developing the strategy and carrying out the consultation.

All IJB members commended the easy read strategy and the thorough engagement with service users and third sector colleagues.

Cllr Shona Haslam noted the reference to Ability Borders as part of the engagement approach and asked that additional third sector organisations also be involved, alongside Ability Borders. Cllr John Greenwell also asked for engagement with community transport colleagues.

Mr Ralph Roberts advised it would be good to receive and update on the implementation timescales and baselines for success measures. Mr Murray Leys advised the planning group were undertaking these tasks, particularly an outline of a resource model for strategy implementation, and any updates would be brought back to the IJB as required.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** approved the Physical Disability Strategy and Delivery Plan.

## **7. Board Meeting Dates and Business Cycle**

Miss Louise Ramage provided an overview of the meeting cycle for the forthcoming year.

Cllr Tom Weatherston asked if the proposed June 2020 and December 2020 meeting dates could be rearranged to ensure the attendance of Mrs Jill Stacey, from an audit perspective. Mr Rob McCulloch-Graham advised that it would not be possible to move those dates as the cycle works around voting members diary, however a discussion with Mrs Jill Stacey would be arranged to review working pattern.

Cllr Shona Haslam advised of a few references to 2019 which should be amended to 2020.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** approved the proposed meeting dates and business cycle for 2020.

## **8. Primary Care Improvement Plan Update**

Ms Sandra Pratt and Dr Kevin Buchan provided an overview of the report and updated Primary Care Improvement Plan (PCIP), as a core element of the new General Medical Services contract. Members were advised that concerns had previously been raised around the pace of the PCIP and therefore a GP Executive Committee had been introduced in April 2019, along with a project manager, to advance progress through a robust framework across all workstreams.

Ms Sandra Pratt advised that regular submissions are made to Scottish Government to enable the release of funding allocations.

Dr Kevin Buchan advised that Borders has shown good progress and is no longer lagging behind other boards, 18 months into implementation. Members acknowledged the key work undertaken.

Mr John McLaren asked if there was confidence on the recruitment of physiotherapists without disrupting core service to which Dr Kevin Buchan advised this would be a risk.

Mr John McLaren requested a similar update be presented to the Area Partnership Forum.

Mrs Jenny Smith advised that the third sector could assist with accommodation requests.

Cllr Elaine Thornton-Nicol suggested difficulties may be encountered in terms of IT infrastructure and data sharing to which Dr Kevin Buchan agreed as a challenge, however not a quick fix.

Mr Malcolm Dickson asked if the IJB could be of any further help to assist in the progress of the PCIP. Dr Kevin Buchan welcomed the offer but advised that GPs in the Borders have little capacity and therefore freeing up time remained difficult.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted and supported the information and progress to date of the PCIP as outlined and contained within the revised PCIP document.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** supported the submission of the revised PCIP document to Scottish Government.

## **9. Financial Outlook Update**

Mrs Carol Gillie provided a verbal update on the NHS Borders financial position, as presented to the NHS Borders Board on 3 October 2019. At August 2019 month end, a £300k overspend was reported following key pressures in Emergency Department staffing and savings shortfall in IJB delegated services. The year-end forecast remained a breakeven position, with receipt of £9.3m brokerage. NHS Borders remain on course to deliver £7.1m savings on a recurring basis. Members were reminded that there is no clarification yet on any pay back arrangements for brokerage.

Mr David Robertson provided a verbal update on the Scottish Borders Council financial position. As reported in September 2019, risks associated with IJB delegated services were projected in the quarter one balance. Members were advised that these risks had crystallised as financial pressures in home care and Learning Disabilities services, where management colleagues were now undertaking an analysis to quantify the drivers behind these pressures and implement mitigating actions. Mr David Robertson advised that the forthcoming formal report would give more clarity on pressures.

The Chair asked for an indication of the overspend figure. Mr David Robertson advised no formal information was available, but estimated it would be a seven figure sum.

The Chair asked that both Directors of Finance from NHS Borders and Scottish Borders Council present, to the IJB in December 2019, the actual financial position as at quarter 2 and provide an indicative quarter 3 position.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the updates.

## **10. Joint Financial Plan – Assumptions 2020/21**

Mr Mike Porteous provided an overview of the report which focused on the Joint Financial Plan (FP) for 2020/21 and highlighted the intention to present a medium term (3 years) Joint FP in future papers. A more detailed discussion would ensue at the IJB Development Session. The draft financial plan is scheduled to be presented to the IJB in January 2020, with the final report to be presented in March 2020.

Members were advised that joint planning would continue whilst final budget positions were confirmed from Scottish Government. Additionally, a joint finance session would be planned for January 2020.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the budget planning assumptions being made for the 2020/21 Financial Planning process.

## **11. Inspections Update**

Mr Murray Leys advised that Care Inspectorate inspectors would be on site week commencing 25 November 2019 to attend various meetings and workshops, as part of the

review of the 2017 report on the 'Joint Inspection of Adult Health and Social Care Services' and the subsequent recommendations.

Members were informed that the inspectors would be observing the forthcoming IJB Development Session and Strategic Planning Group meeting.

A full briefing note, providing an update and the result of the inspection review would be brought back to the IJB in the New Year.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the update.

## **12. Alcohol and Drugs Partnership Update**

Dr Tim Patterson, Ms Fiona Doig and Ms Susan Elliot provided an overview of the report, as part of the bi-annual reporting structure. Members were advised that drug deaths were a main feature of the report as a high public health priority due to the tragic increase across Scotland and locally; 22 deaths last year at the average age of 35. Scottish Government had released funding to IJBs via Alcohol and Drugs Partnerships to introduce services and outreach programs to reduce drug related deaths.

Cllr John Greenwell commented on the efficient inter-agency working alongside the Public Protection Service and Criminal Justice team, as well as the whole family engagement in the assessment of needs.

Cllr Tom Weatherston welcomed the update and acknowledged the need to reduce stigma attached to those affected by alcohol and drug addictions. Dr Tim Patterson advised that various communication approaches are being taken with the public on reducing stigma.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the update report.

## **13. Any Other Business**

Mr Malcolm Dickson asked if, in light of the Audit Scotland latest report on Health & Social Care Partnerships across Scotland published this week, the IJB should take action to ensure the lessons learned were locally relevant and adjust local improvement plans accordingly. The Chair agreed that the exercise would be delegated to the IJB Audit Committee to take forward.

Mr Rob McCulloch-Graham advised members that an IJB Development Session would be held on Wednesday 20 November 2019, 10am to 12pm. The Care Inspectorate had advised their intention to observe the session and had also requested a 20 minute focus group with voting members only. Mr Rob McCulloch-Graham suggested the agenda run as follows and any items deferred would be picked up during the first IJB Development Session in 2020:

- Public Protection Service;
- Demographics;
- History of demands on delegated services;
- Forthcoming pressures;
- Financial resources.

Cllr Tom Weatherston queried the permanent membership of the IJB Audit Committee since the resignation of John Raine. The Chair advised that Mrs Karen Hamilton had been appointed to sit on the IJB Audit Committee.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the items.

**14. Date and Time of next meeting**

The Chair confirmed that the next meeting of Health & Social Care Integration Joint Board would take place on Tuesday 17 December 2019 at 10am in Council Chamber, Scottish Borders Council.

The meeting concluded at 11.55am

Signature: .....  
Chair